

Request for Quote – Performance Audit and Related Services

Q&A (#1)

1. In regards to the Section 4.13 “Commitment to Nondiscrimination and Minority Participation”, the RFQ states “*The NCEL strongly encourages participation by, and involvement of, minority-owned businesses. In order to achieve or exceed the goals established by the Act and Applicable Laws, and to provide equal business opportunities in the procurement process, the NCEL encourages potential contractors to contract with minority-owned businesses whenever and wherever possible. Given the NCEL policy regarding participation of minority businesses and the express provisions of the Act, a Potential Contractor shall carefully consider the inclusion, of, and shall commit not to discriminate against, minority businesses in the development of its proposal and provisions of its services.*”

- **Is it a mandatory requirement that the bidder sub-contract part of the engagement or can the bidder complete the work with their own workforce?**

Subcontracting is not required. Bidders may complete the entire project with their own workforce.

- **If part of the work is sub-contracted, is it mandatory for the subcontractor be a minority-owned business?**

Subcontracting with a minority-owned business is preferred, but not mandatory.

- **Can the work be performed from a sub-contractor the bidder has experience working with on Lottery engagements? If so, is there another affidavit to include? The affidavits attached only allow for use of a minority-owned business or the bidder performing 100% of the engagement with their own workforce.**

Subcontracting may be done with a business that is not a minority-owned business.

Attached to these answers is a revised Affidavit A. Please complete either Affidavit A and Affidavit B or Affidavit B and Affidavit C.

2. The projects described in Parts 1 and 2 of Section 2.0, Scope of Services requested appear to be open ended.

- **Will the NECL award projects to multiple firms that best propose different projects and engagements, or will the preference be to award the entire contract to one firm?**

NCEL will award the contract to one firm

3. Has the NCEL established a budget for the engagement?

NCEL strongly encourages Potential Contractors to offer the lowest price and total cost, however, this is not a low-bid process. NCEL will evaluate proposals on a variety of factors (See RFQ Section 4.5) to determine the best overall auditor and highest value at a fair and reasonable price.