

Request for Quote – Quality Assurance Review Internal Services

Q&A #1

- 1) Does the Lottery currently have a contract in place for these services? **No, there is not a contract in place for the requested services.** If so, could I ask the contract number and incumbent vendor?
- 2) If there is an incumbent, could you provide the approximate spend on the contract? **The NCEL is issuing this RFQ to award a new contract. There is no incumbent vendor. The last contract expired in 2015.**
- 3) Following the term of the awarded contract, will these services again be bid out in the future? **Yes** Are these services continually needed and bid out on a recurring basis?
Every 5 years
- 4) For Attachment C (Acknowledgement and Authorization for Background Check form) would you please confirm if you only need this completed for the team members that will be physically onsite for the QA review? **Any team member working on the Quality Assurance Review will be required to fill out Attachment C.**
- 5) The RFP states the proposal can be submitted electronically. However, it mentions Attachment F (Cost Submission) must be submitted in a separate envelope from the technical proposal. I want to confirm the entire RFP can be submitted electronically? **Yes, the entire RFP proposal can be sent electronically.** If so, do you want the Technical proposal and Attachment F sent as two separate emails? **The Technical proposal and Attachment F can be sent as one email with two attachments or you may send a separate email for each attachment.**