



North Carolina Education Lottery Retailer Accessibility Checklist

Representative Name: _____ Inspection Date: _____ Route ID: _____

Retailer ID: _____ Retailer Name: _____

Street Address: _____

City: _____ ZIP: _____ Phone: _____

Latitude: _____ Longitude: _____

Previous Retailer ID: __ Inspection Date: __ Previous Retailer Compliant: False

Instructions:

- **Answer every question;**
 - **Write “N/A” if question does not apply.**
 - **All blanks must be filled**
- **Give all measurements in inches only, unless otherwise specified.**
 - **Do not convert inches to feet and inches.**
- **Write comments to support answers in the comments section.**
- **Submit pictures with checklist of all areas of inspection.**

Parking

- Is the store located in a (circle one): stand alone building strip mall
- Is self parking provided or designated through stripes, curb guards, etc? Yes No
- Are parking spaces provided solely on a city street or highway? Yes No
- Has the retailer made efforts to provide accessible parking? Yes No
- How many accessible spaces are provided? _____

- If only one (1), is it a (circle selection):

<u>Van Accessible Space</u>	or	<u>Standard Accessible Space</u>	or	<u>Van Accessible Space</u>
96” Parking Space		96” Parking Space		132” Parking Space
96” Access Aisle		60” Access Aisle		60” Access Aisle
192” Total		156” Total		192” Total

Or None of the Above - Provide Measurements of Existing Space

_____ - Space
 _____ - Aisle/Route
 _____ - Total

- If more than one (1), is there a minimum of one (1) van accessible space? Yes No
- Have designated spaces been striped? Yes No

- If yes, for which type of space (check where appropriate)?
 - Van Accessible Space with:
96” for space; 96” for access aisle/route = 192” Total
 - Van Accessible Space with:
132” for space; 60” for access aisle/route = 192” Total
 - Standard Accessible Space with:
96” for space; 60” for access aisle/route = 156” Total
- Has proper signage designated the accessible parking space? Yes No
 - International symbol with fine and statutory reference.
 - Van accessible space must have additional van accessible sign posted beneath standard sign.
- Is signage posted at proper height based on the pedestrian path and sign type? Yes No
 - If no, provide measurement from ground to bottom of standard sign: _____
- Are accessible spaces located closest to the accessible entrance or accessible route? Yes No

Exterior Path of Travel

- Provide the width of the sidewalk or accessible route to the door: _____
- Are curb cuts necessary for access? Yes No
 - Has it been installed? Yes No
 - Provide the width of the curb cut: _____
 - Provide the height of the curb: _____
 - If curb cuts are installed, provide the length of the curb cut: _____
 - Is the curb cut built on a slope of 1:12? Yes No
- Is a ramp necessary for access? Yes No
 - Has it been installed? Yes No
 - Provide the width of the ramp: _____
 - Provide the height of the curb or change in level: _____
 - Provide the length of the ramp: _____
 - Is the ramp built on a slope of 1:12? Yes No
- Is there a clear path of travel from the:
 - Curb cut or ramp to the door? Yes No
 - Designated parking space(s) to the door? Yes No
 - If no, provide a list of obstructions in the comments section.
- Does the accessible route cross a path of vehicular travel? Yes No
 - If yes, is there a marked crosswalk to indicate the accessible path of travel? Yes No
- Are grates located in the accessible route? Yes No
 - If yes, are the spaces less than or equal to ½” wide in one direction? Yes No
 - If yes, does the long dimension of the opening run perpendicular to the main path of travel? Yes No

Entrance

- Is the intended accessible entrance the main entrance? Yes No
 - If no, is directional signage, including the International Symbol of Accessibility, posted to identify the location of the accessible entrance? Yes No
- If a ramp is used, what direction does the door open: (circle one)
Outward Opening or Inward Opening
5'x 5' landing 4'x 4' landing
- Provide the door pressure measurement in pounds force (lbf) of the accessible door: _____
- Provide the height of the door hardware from the ground to the middle of the door hardware: _____
- Are the door handles ADA compliant (no gripping, twisting or pinching to open)?
 - Door handle on exterior side? Yes No
 - Door handle on interior side? Yes No
- Provide the width of the accessible door from the face of the door to the opposite stop: _____
- Provide the height of rise of the threshold: _____
- Is the threshold beveled? Yes No
 - If yes, from which direction? (circle one) Outside Inside Both

Interior Path of Travel

- Is there a clear path of travel from the entrance to the sales counter? Yes No
 - If no, list obstructions in Comments section.
 - If no, is an alternate path provided? Yes No
- Is the area immediately in front of the sales counter clear? Yes No
 - If no, list obstructions in the comments section.
 - Provide a measurement of the area in front of sales counter: Length: _____
Width: _____

Sales Counter

- Provide height of the counter top: _____
 - If counter top is higher than 36", does the retailer provide alternative means of service? Yes No
 - Please list alternative means of service in the Comments section
- Provide a measurement of the sales counter surface area: Length: _____
Width: _____

This checklist will be used as a guideline to identify architectural barriers at the Retailer’s business. Compliance with the Americans with Disabilities Act (ADA) is a contractual obligation of the Retailer’s North Carolina Education Lottery (NCEL) Certificate of Authority as attested to by a signed self-certification form submitted with the original NCEL application. If it is determined that all or some of the identified barriers exist, the NCEL will notify the principal/officer of the business within thirty (30) days and the Retailer will be required to remove existing barriers as is “readily achievable.” The Retailer’s NCEL Certificate of Authority may be in jeopardy if such existing barriers are not removed.

