

North Carolina Education Lottery Commission Meeting

Tuesday, March 13, 2018 at 9:00 a.m.
North Carolina Education Lottery Headquarters
Possibilities Conference Room
2728 Capital Blvd
Raleigh, North Carolina 27604

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|---|--|
| Call To Order | Chairman Courtney Crowder |
| Pledge of Allegiance | NCEL Commission |
| I. Approval of December 4, 2017 Minutes | Chairman Courtney Crowder |
| II. Finance and Audit Report | Bill Jourdain, Deputy Executive Director Finance, Administration & Security |
| a. January 2018 Financial Reports (emailed prior to meeting) | |
| b. Budget Adjustments (emailed prior to meeting) | |
| c. Internal Audit (emailed prior to meeting) | |
| • External 3 rd Party Security Audit – Audit Report | |
| • Audit of RFP and Conversion of Gaming System and Instant Ticket Print Vendor – Audit Report | |
| III. Operations and Personnel Report | Commissioner Jody Tyson |
| a. Policy Amendments (emailed prior to meeting) | |
| • 4.03 – Alcohol Drug Free Workplace Policy | |
| • 4.17 – Recruitment Selection Policy | |
| • 4.25 – Employee Separation Procedures | |
| • 4.32 – Transfers & Promotion | |
| • 4.33 – Background Screening | |
| • 7.05 – Responsible Marketing and Advertising Standards | |
| • 9.02 – Fingerprinting Policy | |
| IV. Revenue Generating Committee Report | Commissioner Tony Rand |
| V. Executive Director's Report | Alice Garland, Executive Director |
| a. Keno Update (no document) | |
| b. Cash5 Payment Incident Update (no document) | |
| c. Facilities Specialist position (no document) | |
| d. HUB Report (emailed prior to meeting) | |
| e. Contracts over \$90,000 (emailed prior to meeting) | |
| f. Brand Management Report (no document) | |
| g. Responsible Gaming Report (no document) | |
| h. Sports Betting (emailed prior to meeting) | |
| VI. Recognition of Employees / Awards | Alice Garland, Executive Director |
| VII. Open Discussion | Chairman Courtney Crowder |
| VIII. Closed Session | |
| a. Personnel Matter | |
| IX. Adjourn | |