

North Carolina Education Lottery Commission Meeting

Wednesday, September 28, 2022 10:00 a.m.

North Carolina Education Lottery

Webex/Teleconference

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|------|---|---|
| I. | Call to Order | Chair Brad Adcock |
| II. | Roll Call | |
| III. | General and Ethics Announcements | William Traurig , Chief Legal Officer |
| IV. | Pledge of Allegiance | NCEL Commission |
| V. | Approval of Minutes | Chair Brad Adcock |
| | a. June 15, 2022 | |
| VI. | Annual Problem Gambling Program Update | Amanda Winters , Program Administrator, NC Problem Gambling Program |
| VII. | Committee Reports | |
| | a. Finance & Audit Committee | Commissioner Jason Roth |
| | i. Finance Update – Information Only | Bill Jourdain , Deputy Executive Director, Finance, Administration & Security |
| | 1. Unaudited, Fiscal Year 2022 Results from Operations | |
| | 2. One month of Fiscal Year 2023 | |
| | ii. Internal Audit Update – Information Only | Mike Suggs , Director of Internal Audit |
| | 1. External Security Audit | |
| | 2. Audit of Travel and Motor Fleet | |
| | 3. Audit of Expense Reporting and Reimbursements | |
| | 4. Audit of Tax Reporting and Compliance | |
| | 5. Annual Internal Audit Self-Assessment and Maturity Model | |
| | b. Revenue Generating Report | Commissioner Joshua Malcolm |
| | i. Brand Management Update – Information Only | Terri Rose , Deputy Executive Director, Brand Management & Communications |
| | ii. Advertising/Marketing Spend with Diverse Businesses – Information Only | |
| | iii. Product Development Update – Information Only | Randy Spielman , Deputy Executive Director, Product Development & Digital Gaming |
| | iv. Digital Support and Related Services RFP Recommendation – Action Required | |
| | v. Sales Update – Information Only | Terri Avery , Deputy Executive Director, Sales |
| | c. Operations & Personnel Report | Commissioner Ripley Rand |
| | i. Human Resources | Marbet Cuthbert , Director of Human Resources |
| | 1. Amendments to Policies 4.10 and 4.11 – Action Item | |
| | 2. Amendment to Executive Director Review Process – Information Only | |

Public records request for Commission materials:

Media and all other requests: Van Denton at robert.denton@lotterync.net

3. FY23 Corporate Incentive Program –
Action Item

- ii. Annual Policy Review of Commission and
Executive Department Policies 10.1 (edits), 10.2,
and 10.3 (edits) – Action Item

William Traurig, Chief Legal Officer

VIII. Executive Director's Report

Mark Michalko, Executive Director

- a. Contracts of \$90,000 – Information Only
b. New Director Level Hires – Information Only
c. HUB Report – Information Only
d. Legislative Update – Information Only
e. Other Business

Hayden Bauguess, Director of
Governmental Affairs

Chair **Brad Adcock**

IX. Meeting Adjourn

Chair **Brad Adcock**

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